

GOOD SHEPHERD SCHOOL BOOSTER CLUB
Constitution and By-Laws
August 2013

Constitution

Article I - Name

This organization shall be known as the GSS Booster Club.

Article II –Purpose

The purpose of the GSS Booster Club is to encourage and promote the mission of GSS and GS parish, and finance sports and physical education for GSS.

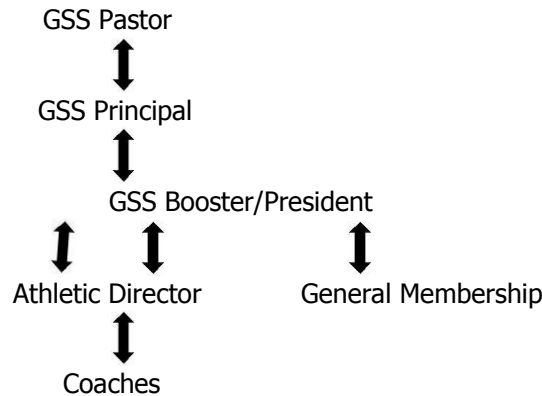
Article III – Membership

Membership shall be open to anyone who supports GSS purpose.

Article IV – Board of Directors

The affairs of the club shall be managed by a Board of Directors and will consist of four (4) officers. The Athletic Director shall serve as an Ad hoc member, a non-voting member. No officer shall serve more than two (2) consecutive terms in any one position, a total of 2 years in one position.

Structure:



Article V– Officers

The officers shall be President, Vice-President, Secretary, and Treasurer.

Article VI - Meetings

Section 1. General Membership Meetings

1. At least four (4), once a quarter, regularly scheduled General Membership Meetings shall be held in each fiscal year.

Section 2. Board of Directors

2. The Board of Directors shall have monthly meetings. General Membership Meetings may be considered as one of the monthly meetings. No meetings will be held in July unless Board members vote otherwise. Additional meetings may be held as deemed necessary.

Section 3. Special Meetings

Special Meetings shall be held upon call by the President or a majority of the Board of Directors.

Article VII – Voting

1. In order for a vote to take place at the Board of Director’s meetings, all 4 board members vote must cast their vote. In the event a board member is not present to cast his/her vote, the president shall notify via email and that member has 72 hours to cast their vote by email. If a vote is not cast within 72 hours, their vote is considered abstain and the original vote will move forward.
2. If a member of the Board of Directors is requesting funds and has a relative or spouse who also resides on the board, the member submitting the request and the relative/spouse must recuse themselves from voting.
3. In order for a vote to take place at the General Membership meetings, only those present will be asked to cast a vote. The final decision is determined by the majority of votes cast. The Board of Directors will also be eligible to cast a vote during the General Membership meetings

Article VI11 - Standing Committees

1. The Standing Committees shall be: The Board of Directors, Programs, Membership, Nomination, and Gate & Concessions.
2. The Board of Directors shall establish committees as the GSS Booster Club's welfare and progress demands.

Article IX - Finances

All finances of the GSS Booster Club shall be under the supervision of the Board of Directors and are subject to audit by the GSS Pastor, Principal, Business Manager and/or Roman Catholic Diocese of Lexington.

Article X – Government

This organization exists pursuant to Diocesan Catholic Schools Policy regarding Parent Organizations which reads,

1. School support organizations and budgets of these organizations are under the direct jurisdiction of the school’s chief administrator.
2. Fund-raising and solicitation activities will be pre-approved by the Pastor, Principal or Stewardship Coordinator.
3. The GSS Boosters shall operate under the Federal Tax ID owned by the Roman Catholic Diocese of Lexington.

The Principal and Pastor have the authority to dissolve the GSS Booster Club. Upon any dissolution of the GSS Booster Club and after all debts have been paid, all remaining funds held in any GSS Booster Club account shall be distributed only for GSS athletic programs per the recommendation of the Board of Directors.

Article XI – Amendments

The Articles of the Constitution may be amended at any General Membership Meeting of the membership by two-thirds (2/3) vote of the members present and agreed upon by the GSS Pastor and Principal. Amendment must be made available to all members for review at least seven (7) days prior to the meeting.

BY-LAWS

Article I - Membership

GSS Parishioners, GSS alumni, parents, friends and coaches of GSS students may become members of the GSS Booster Club. To become a good standing member of the GSS Booster Club, a person must submit a completed GSS Booster Club membership form, pay the annual membership dues of \$15.00 and participate in meetings. Only members in good standing shall have full privileges, motion and voting rights at General Membership Meetings. Membership dues are \$15 per household. Households are allotted 1 vote per adult, with no more than 2 votes.

Article II – Board of Directors

Section 1. Number and Term

1. The Board of Directors will consist of four (4) members. The officers are: President, Vice-President, Treasurer, and Secretary. Each office is elected to one (1) year terms. **Note:** The Vice-President will automatically run for President after his current term. The Athletic Director position will consist of a two (2) year term appointed by the Board of Directors. The Athletic Director will receive a stipend as the School Board/Policy outlines. At the end of the Athletic Director's term, the Board of Director shall accept names of all interested parties including the current Athletic Director' as applicants for the next two year term.

Section 2. Election of Board of Directors

1. The President, Vice President, Secretary, and Treasurer, shall be elected annually by general ballot at the May General Membership Meeting.
2. At the regular General Membership Meeting in March, the President, who shall chair the Nominating Committee, will seek nomination of four members in good standing to serve on the Nomination Committee. A vote will be taken and the four (4) receiving the largest number of votes shall, together with the President, comprise the Nomination Committee.
3. All persons interested in serving as Secretary, Treasurer, Vice-President or President of the Board of Directors shall submit nomination forms to the current President.
4. A week before the May General Membership Meeting an announcement will be made in the school and parish bulletin introducing each candidate along with their biography.
5. At the May General Membership Meeting, candidates for each office shall be proposed by the Nominating Committee and members will vote. A majority of ballots cast for each office shall decide an election's results. No ballot shall be cast by absentee or by proxy.
6. Transition Board meeting will be held in June with both outgoing and incoming officers.
7. The tenure of office shall be one year, not to exceed two consecutive terms.

Section 3. Appointments

1. In the event of death, resignation, or removal of any officer except the President, the Board of Directors shall appoint a replacement to finish out their term.
2. In the event the President leaves office, the Vice President shall assume the President's duties.

Section 4. Board Meetings

1. The Board of Directors shall have monthly meetings. General Membership Meetings may be considered as the monthly meeting. No meetings will be held in July unless agreed upon by all directors. Additional meetings may be held to review funding requests or other proposed new business prior to General Membership meetings or otherwise as deemed necessary by the President.
2. Fundraising will be approved by the Board members in conjunction with the GSS Pastor, Principal and Stewardship Coordinator.

Section 5. Duties of Officers

The President Shall:

1. Preside at all meetings of the GSS Booster Club and Board of Directors. Work with Secretary in preparing agendas.
2. Oversee meetings and activities of the GSS Booster Club and hold the Officers responsible for the activities entrusted to them.
3. Sign all official documents and papers of the GSS Booster Club excluding financial documents.
4. Chair the Nominating Committee.
5. Be an ex-officio member on all committees, both standing and appointed.
6. Must, at all times, conduct themselves in a manner that represents the Christian values taught at GSS and GS Church.

The Vice President Shall:

1. Have the powers to perform all the duties of President in the absence of the latter.
2. Attend all meetings of the GSS Booster Club and Board of Directors.
3. Chair the Program Committee.
4. Be in charge of prayer at each meeting.
5. Present at all General Membership Meetings a calendar of upcoming scheduled activities.
6. Chair the Membership Committee.
7. Run for office of President at the end of their term as vice-president.
8. Must, at all times, conduct themselves in a manner that represents the Christian values taught at GSS and GS Church.

The Secretary Shall:

1. Attend all meetings of the GSS Booster Club and Board of Directors.
2. Conduct the correspondence of the GSS Booster Club.
3. Receive and file reports from all committee chairs.
4. Notify Officers of the date and time of the Board of Directors meetings.
5. Work with President in preparing agendas.
6. Keep a record and minutes of the Board of Directors and General Membership Meetings and distribute minutes promptly after each meeting on the GS website.
7. Be responsible for determining the eligibility of members for voting rights and tally all votes.

8. Maintain an accurate membership roster and attendance record of General Membership and Special Meetings.
9. Maintain contact information for Booster Club membership.
10. Notify the members of all General Meetings.
11. Provide sign-in sheets for General Membership Meetings.
12. Provide overview of Board Meetings at the General Membership Meetings.
13. Provide a copy of General Membership Meeting minutes along with the Treasurer's Report to the Principal and the Pastor.
14. Reside on the Membership Committee.
15. Ensure all coaches and Board of Directors are up to date on Virtus trainings by checking quarterly. Maintain a file on trainings for each person. File will be located in GS school secretary office.
16. Must, at all times, conduct themselves in a manner that represents the Christian values taught at GSS and GS Church.

The Treasurer Shall:

1. Attend all meetings of the GSS Booster Club and Board of Directors.
2. Oversee the financial affairs of the GSS Booster Club.
3. Work with Business Manager in maintaining and reporting financial information to each General Membership meeting. Reports will include a statement of current expenditures and revenues.
4. Financial responsibility. Work closely with Business Manager.
5. Chair the Concession Committee.
6. Must, at all times, conduct themselves in a manner that represents the Christian values taught at GSS and GS Church.

The Athletic Director Shall:

1. Be accountable to the Board of Directors and the GS principal; provide monthly reports on coaches, gym schedule, concerns/issues, fundraising, etc.
2. Attend all meetings of the Board of Directors and General Membership Meetings and provide information on status/progress of each sport.
3. Meet with head coaches and assistant coaches prior to the start of practices to discuss practices/game schedules, GS guidelines and policies.
4. Research and coordinate with coaches on seeking games, meets, events.
5. Ensure all coaches and assistants follow Diocesan guidelines.
6. Keep a current athletic roster on file in the principal's office throughout the entire season.
7. Ensure all games, meets, and other sporting events are paid for in advance.
8. Be available to coaches for consultation.
9. Store all sports uniforms at GSS.
10. Post, update and maintain sporting calendar on website (including games, meets, events, fundraisers).
11. Be responsible for rental of gym.
12. Enforce key policy and work with Parish Administrative Assistant.
13. Ensure all students participating in sports have submitted a Sports Contract.

14. Must, at all times, conduct themselves in a manner that represents the Christian values taught at GSS and GS Church.
15. Perform other duties as outlined in their GS Contract.

Section 6. Removal of Officers and Athletic Director

Requirements

The Board of Directors, including the Athletic Director, may be removed at the discretion of the Board for such things as unbecoming misconduct, financial misconduct, not following Booster protocol and failure to attend one (1) General Membership and one (1) Board of Directors meetings without an excused absence or prior notice given to the President. In addition, the Athletic Director may be removed per the terms of the Athletic Director Contract and/or the recommendation of the Board of Directors.

Article III – General Membership Responsibilities and Meetings

1. Complete Membership form and pay yearly dues of \$15 per family.
2. Attend meetings regularly.
3. Help with fundraisers.
4. Help keep sports facility and equipment cleaned and maintained.
5. General Membership meetings shall be held quarterly each fiscal year. Membership and meetings are open to everyone.
6. Special Meetings shall be held upon call by the President or a majority of the Board of Directors provided notice of said meetings stating the purpose be communicated to each member in good standing at least seven (7) calendar days before the meeting.

Article VI – Finances

Section 1. Responsibility

All finances of the GSS Booster Club shall be under the supervision of the Board of Directors and are subject to audit on request of the GS Principal, Pastor, Business Manager and/or Parish Finance Council.

Section 2. Fiscal Year

The fiscal year for the GSS Booster Club will be the 12 months beginning 7/1 and ending 6/30.

Section 3. Financial Overview

1. The GSS Booster Club will raise funds and promptly pay all associated expenses.
2. The allocation of funds shall be governed by the GS Booster Club Constitution and By-Laws and shall require the approval of the Board of Directors, GS Principal, Pastor, Business Manager and Parish Finance Committee, if necessary.
3. All financial accounts must include the signature of the GS Principal, Pastor and/or Business Manager.
4. No contracts or agreements may be made without prior approval of GSS Principal or Pastor.
5. The Treasurer shall request financial reports from Business Manager before each meeting.

Section 4. Funding Requests

1. Funding requests must be submitted to the Vice-President in writing and include:
 - a. A detailed description of the project.
 - b. The benefits to be received by GSS School.
 - c. The total cost of the project.
 - d. The amount requested from the GSS Booster Club.
 - e. The date that the funds will be needed.
2. Any requests made to the Board require a majority vote of the Board and an open discussion with full membership.
3. Approval of Board, Principal and Pastor is required on all funding requests totaling over \$1500.
4. Emergency expenditures consist of a purchase that must be made in such a time frame that waiting for a Board meeting to seek approval would not be possible or prudent. However, a vote by the full board and School Principal is still required via phone calls, emails or text. The expenditure will be reported at the next General Membership meeting.

Section 5. Budget Preparation

The Board of Directors will prepare a budget no later than March 30th listing fundraising opportunities and estimates. Funding requests, including requests carried over from prior years, will be listed for consideration.

1. The budget will be approved by the Board and presented to the Principal, Pastor and Business Manager. The budget should include types and proposed dates for all fundraising activities, expected income and proposed disbursement of funds.

Section 6. Presentation

1. At the first meeting after the approval by the Board the budget will be presented to the General Membership for full discussion. Members will have 2 weeks to review and respond. Once approved budget will serve as the basis of the current year's fundraising and project funding activity.
2. The Treasurer shall present a Financial Standing at each General Membership Meeting outlining actual income from fundraising and all expenses. If the Treasurer is unable to attend the meeting a report will be read by the Secretary.
3. A final Treasurer report shall be presented to the Board of Directors, General Membership, Principal, Pastor and Parish Finance Committee at the end of the school year outlining all income and expense items and variances from budgeted amounts.

Section 7. Over Budget Expenditures

1. The GSS Booster Club will not be responsible for the payment of bills which, without prior approval of the Board of Directors, have been charged for items included in the budget that have exceeded the budgeted amount.

Article V - Committees

Section 1. Membership Committee

1. Shall be chaired by the Secretary and consist of no more than 4 additional members in good standing, as appointed by the Chairman and approved by the Board.

2. Be responsible for notifying members of General Membership Meetings of other items as requested by the Board.
3. Be responsible for welcoming new members to the school and solicit their interest in becoming new members to the Boosters Club.
4. Arrange logistics for General Membership Meetings.
5. Send all meeting notices to President.
6. Perform such other duties as may be established in the Constitution and By-Laws.

Section 2. Program Committee

1. Shall be chaired by the Vice President and consist of no more than 4 additional members in good standing, as appointed by the Chairman and approved by the Board.
2. Be responsible for the overview of scheduling, planning, and execution of all GSS Booster Club's social and fundraising activities including a Sports Banquet.
3. Send all meeting notices to President.
4. Shall be responsible for refreshments at General Membership meetings.
5. Perform other such duties as required by the Constitution and/or the General Membership.

Section 3. Gate & Concessions Committee

1. Shall be chaired by the Treasurer and consist of no more than 4 additional members in good standing, as appointed by the Chairman and approved by the Board.
2. Be responsible for the scheduling, planning, staffing and execution of all gate and concession sales for athletic events.
3. Send all meeting notices to President.
4. Stock concession stand prior to athletic event.

Section 4. Nomination Committee

1. Shall be chaired by the President and consist of no more than 4 additional members in good standing, as appointed by the Chairman and approved by the Board.
2. Send all meeting notices to President.
3. Be responsible for seeking, reviewing, presenting nominations for each office.

Article VI. Head Coaches and Assistant Coaches

Section 1. Procedure for Selection

Coaches for all teams sponsored by the GSS Boosters must be approved by a majority vote of the Board of Directors. If an officer is running for a head coaching position, the officer will remove himself/herself from the voting process.

Criteria for all Coaches positions:

1. Must be at least eighteen (18) years of age and a member of the GSS Booster Club;
2. Submit a "Coach Application" form each year to the Athletic Director for a particular team/sport regardless of prior year coaching;
3. Coach one sport at a time;
4. Follow all guidelines of the Diocese;
5. Complete a Child Abuse and Neglect (CAN) Background Check. Fees will be paid through Booster Club funds.
6. Stay compliant with the Virtus program and up-to-date with the Virtus monthly bulletins.

Coaching positions will be decided by the Board of Directors, and Athletic Director and Principal and/or Pastor, if necessary.

Process for selecting a coach/assistant coach:

- Advertise in GSS newsletter and the parish bulletin.
- After deadline, Board of Directors and Athletic Director will review applications and select a head coach. All other applicants should be considered, and if at all possible, become assistant coaches.
- All applicants are notified.

During the year, a coaching position will be declared "open" if any of the following happens:

1. A new team is sponsored by the Boosters.
2. A coach resigns his/her position.
3. Any time a coaching position is vacant during the season.

If a position becomes "open" during the season, the Board of Directors with the Athletic Directors recommendation will appoint an interim coach until the end of the season.

Section 2. Responsibilities and Code of Conduct:

Must, at all times, conduct themselves in a manner that represents the Christian values taught at GSS and GS Church.

1. The goals of having sports at GSS is for students to learn the game, to play on a team, and to learn true sportsmanship while keeping in mind that education is first and foremost.
2. Must keep in mind that the objective of the GSS Boosters is to foster and encourage play that is skilled, sportsmanlike and fun. Participants should be taught to play hard and fair while trying to win. They should also be taught to win and lose graciously, and that striving to win is more important than winning itself.
3. Must follow all guidelines of the Diocese (guidelines will be available in the school office).
4. Must be, or make every effort to become, knowledgeable about the sport they are coaching.
5. Must always come prepared to ensure that practices are "quality time."
6. Must remember that participants, opposing coaches, fans, and officials must at all times be treated with respect. Threats and abuse, either physical or verbal, will not be tolerated at practices or games and may be subject for removal.
7. Elementary students will have equal playing time. Middle school students must play at least 25% of the total game time.
8. Must provide the 7th and 8th grade athletes a higher level of instruction and team competition in order to prepare these students for high school sports.
9. Must at all times abide by the playing time rules of the league. Valid reasons, which might limit or exclude an athlete from participating in a game, include academic ineligibility, excessive absence from practice or severe disruptive behavior.
10. Research and coordinate with Athletic Director on seeking games, meets, events.
11. Must keep track of all equipment and uniforms.
12. Submit schedules to the players and Athletic Director.
13. Must eliminate one-adult/one-child situations.
14. Never allow a child to leave with someone who hasn't been preapproved by parents.
15. No closed door practices.

16. When using the GS gym ensure it is cleaned after use.
17. Coaches cannot leave the playing field until all students have been picked up.
18. Athletes who participate in at least 80% of practices and meet other necessary criteria, at the discretion of the coach, may be eligible for championships, state meets, etc.
19. Attend GSS Booster General Membership Meetings.
20. Board of Directors has the right to remove coaches for misconduct and/or behavior not becoming of a coach.
21. Coaches are responsible for the return of uniforms. If uniforms are not returned then Athletic Director is to be notified. Athletic Director will notify Board of Directors if unable to obtain uniforms. Board will follow up with school administration.
22. Work with the Athletic Director to ensure all families have appropriate paper work signed and returned by start of season.
23. All coaches must stay compliant with the Virtus program and up-to-date with the Virtus monthly bulletins.
24. Complete a Child Abuse and Neglect (CAN) Background Check. Fees will be paid through Booster Club funds.
25. No games (home or away) should be scheduled to start after 8:30 PM on a school night, on Sundays during Mass or on Holidays (Regular Season or Tournament games included).

Any coach who does not comply with the provisions of this policy forfeits the right to coach under the auspices of GSS.

Article VI. Student Athletes:

- 1. Must remember their liturgical and academic obligations take priority over their participation in athletics and therefore, always strive for holiness and academic success.**
2. Athlete must be enrolled as a student at GSS or Parishioner of GS or otherwise approved by the Board of Directors.
3. Academic eligibility shall be as required in the school handbook.
4. Athlete should do their homework on a nightly basis and cooperate with teachers and staff. Having practice or a game is not an acceptable excuse of failing to have daily work assignments in on time.
5. Athletes are expected to behave appropriately at all times. Those who cannot behave at school or school activities will be dealt with on an individual basis. The principal may call on the parents, teachers, athletic director, coach, and/or Board of Directors to resolve the problem. Suspension and/or dismissal from the athletic team may result if improved behavior does not occur. Must at all times conduct themselves in a manner that represents the Christian values taught at GSS.
6. Must be supportive, not critical, of teammates and always strive to display sportsmanship and fair play.
7. Must remember that coaches, teammates, opposing coaches and players, officials and fans, at all times, be treated with respect. Disrespectful, abusive behavior or any form of bullying on the part of any athlete will **not** be tolerated.

8. Must make every effort to attend and be on time for all practices and games. Timely notice must be given to the coach if you are unable to attend practice or a game.
9. Athletes who participate in at least 80% of practices and meet other necessary criteria, at the discretion of the coach, may be eligible for championships, state meets, etc.
10. If a participant drops from one sport, then fees will not be reimbursed nor transfer to another sport.
11. A coach (or assigned adult) must be present prior to entering a practice facility or starting of a game.
12. Any athlete, who does not comply with the provisions of the policies, forfeits the right to play under the auspices of GSS.

Article VIII. The Parent of a Student Athlete:

1. We encourage all parents to join the GSS Booster Club.
2. Must at all times, conduct themselves in manner that represents the Christian values taught at GSS. If unchristian behavior occurs, the parent may be asked to leave the event. If unchristian behavior occurs more than once, the parent may not be allowed to attend future events.
3. Must take every effort to ensure that their child has conformed to the academic guidelines.
4. Must accept responsibility for their child's uniform and equipment. These should be cared for according to directions and returned at the end of the season in reasonably good condition.
5. Athletes who participate in at least 80% of practices and meet other necessary criteria, at the discretion of the coach, may be eligible for championships, state meets, etc.
6. Must make every effort to show support for the GSS Booster Club by attending games whenever possible and by volunteering with fundraising activities.
7. Should communicate all problems and/or suggestions directly to the coach.
8. Must make every effort to ensure that their child attends for all practices and games on time.
9. If child cannot attend games or practices notify coach as soon as possible.
10. Do not drop child off at playing field unless coaches/adults are present.
11. Must inform coach who will be picking up your child after practices and games.
12. Must be prompt when picking the children up from practice and games.
13. Must complete an acknowledgment form stating he/she has read the GSS Booster By-Laws and Constitution and will abide by it. This form will be included with the student/parent contract that must be returned to player's coach with the rest of the startup paper work before your child can participate.
14. Boosters are not responsible for any medical costs.
15. Health conditions of the athlete must be brought to the attention of the coach prior to the start of the season. It is recommended that all athletics get a physical prior to starting practices.
16. Uniforms must be returned to the school in good condition within 20 days of last event. Students will not be allowed to play another sport until uniforms are returned. If uniforms are not returned, then a \$30 fee will be assessed.

17. If a parent or a player has an issue with a coach, they should call the coach and set up a meeting to discuss the issue. The Athletic Director should be present. The parent(s) should speak with that coach in a calm and reasonable manner in an effort to resolve the issue. Likewise, the coach may request a meeting with a parent and/or a player. At no time should a parent approach a coach immediately before, during, or after a practice or game to solve disputes. Likewise, a coach should not approach a parent before, during or after a game to solve disputes. Players should not be exposed to discussions concerning any disagreements between coach and parents. Cool heads and mutual respect are essential.

Students must meet certain academic and conduct standards. A student may be declared ineligible to participate in extracurricular activities at the discretion of the administration and faculty.

Article IX. Grievance Procedure:

Player/Parent

With the number of students participating in the athletic program, the GSS Boosters recognize that there will be times when problems or disputes arise. The boosters strongly recommend that every effort be made to work these problems out on an individual basis. The Due Process for a parent or student complaint is discussion between:

1. Parent/Coach
2. Parent/Coach/Athletic Director
3. Parent/Coach/Athletic Director/Board of Directors

If a parent or a player has a problem with a coach, they should call the coach and set up a meeting to discuss the problem. The Athletic Director should be present. The parent(s) should speak with that coach in a calm and reasonable manner in an effort to resolve the problem. Likewise, the coach may request a meeting with a parent or a player. At no time should a parent approach a coach immediately before, during, or after a practice or game to solve disputes. Likewise, a coach should not approach a parent before, during or after a game to solve disputes. Players should not be exposed to discussions concerning any disagreements between coach and parents. Cool heads and mutual respect are essential.

If a reasonable attempt to solve the problem at an individual level has failed, the person is urged to contact a member of the Board of Directors and present the situation to him/her. The Athletic Director will talk to the parties involved, gather information and try to rectify the problem. If the complaining party is not satisfied with the decision of the Athletic Director, they may appeal to the Board of Directors by contacting the current President.

Misconduct from a parent could lead to the athlete being dropped from any sponsored Booster sporting activity or event until further notice.

Article X. Fundraising and Dues

In order to keep the costs as affordable as possible for all GSS families, fundraising is a critical part of the Boosters mission. The Boosters will hold a number of fundraising events. If a coach is

interested in holding a sports fundraiser he/she will submit a completed form to one of the Board members. The Board of Directors, Pastor, Principal and Stewardship Coordinator must approve all fundraising activities. It is expected that all parents help with fundraising events. All money raised goes to the GS Booster Club account. A \$15 Booster Club fee per family along with a completed form must be submitted to the Board in order to be considered a member.

Article XI - Government

1. Roberts Rules of Order (Revised) shall govern all cases.

RULES OF THE GYM

1. Students are NOT allowed to practice or play in the gym without a coach/adult present.
2. No student is to be in the concession stand or the kitchen area.
3. Balls are not to be bounced against the walls.
4. Students must wear ONLY tennis shoes on gym floor. No black rubber sole tennis shoes are allowed.
5. No animals in the gym.
6. Gum chewing is not allowed in the gym.
7. A child should not be alone with a coach.
8. Sweep floor and pick up trash and clean bathrooms after use of gym.
9. Close bleachers.
10. Back doors are not to be opened or used.
11. Keys must be signed in and out with Athletic Director
12. If gym is entered and not found in excellent condition the AD should be notified immediately.